

# 2024 Hollar Educational Scholarship Trust

## Scholarship Guidelines and Operating Procedures

The Hollar Educational Scholarship Trust was established through the generosity of Oscar Coy Hollar who died in 2005 leaving a Will which directed the establishment of a scholarship fund for students from the Hanover Area School District, the South Western School District, Delone Catholic High School, and the Conewago Valley School District.

The following constitute the operating procedures for selection of recipients of scholarship funds from the Hollar Educational Scholarship Trust for which Truist, formerly BB&T, successor to Susquehanna Trust & Investment Company, serves as trustee under the testamentary trust of Oscar Coy Hollar.

**Process for Application** Applications for this scholarship are available through the Guidance Office of the high schools of the Hanover Area School District, the South Western School District, Delone Catholic High School and/or the Conewago Valley School Districts (“the Districts”) in York and Adams County, Pennsylvania.

**Qualifications:** Applicants must currently be enrolled or have graduated from public, private or home school educational institutions in the Hanover Area School District, the South Western School District, Delone Catholic High School, and/or the Conewago Valley School District (“the Districts”) in York and Adams County, Pennsylvania.

**Criteria for Applicants** Hollar Scholarships are awarded to students who desire to continue their education on a higher level after graduation by attending accredited institutions of higher education, but who do not have sufficient financial resources required to pay the cost and expenses of continuing their education. The Hollar Scholarships are not intended to be full scholarships.

All applicants must have a cumulative grade point average of 3.0 or higher (on a 4.0 scale), or a B average if the high school or college utilizes only letter grades.

**Eligibility** Certain persons may not be eligible to apply for this scholarship. In order to avoid potential conflicts of interest or the appearance thereof and in order to avoid certain forms of self-dealing described in Section 4941 of the Internal Revenue Code, the following persons shall not be eligible for or receive any scholarship offered by the Hollar Educational Scholarship Trust:

- Any employee, descendant or family member of an employee of Truist
- Any descendant or family member of any Selection Committee member

**Qualified Institutions** Recipients may attend any accredited, public or private, two-year or four-year college, university, technical college or trade school. The recipients’ choice of college must be exempt from federal income tax under Section 501(c)(3) of the IRS Code. Funds will not be issued for any scholarship unless the college maintains that exemption.

**Process of Selection** The Selection Committee shall give consideration to the respective ability, educational goals, career ambitions and the relative financial need of the applicants as deemed appropriate by the Committee. Scholarships shall be awarded on an objective and non-discriminatory basis, neither race, creed, color, sex, age, nor disability being considered. Selections are based on information received from the application. Decisions of the Selection Committee are final and justification for recipient selection(s) by the Selection Committee and Trustee employees will not be disclosed under any circumstances.

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**About the Award** The number of recipients and the amount of the scholarship will be based upon the market value of the scholarship fund assets each year as determined by the Trustee. The award will be applied to the cost of tuition, fees and books and should not exceed those costs. Checks will be issued directly to the college upon receipt of a grade report/transcript and a Request for Payment Form. Request for Payment Forms are available from the Trustee. The award amount will be divided equally between semesters/quarters. A Tuition Invoice and updated transcript must be received after each semester/quarter in order for the next semester/quarter's check to be issued. Failure to submit the required materials will result in the permanent loss of the scholarship. Unused funds must be returned to the Oscar Hollar Scholarship Fund. Recipients should allow two weeks for processing of each scholarship payment.

**Selection Committee** The Selection Committee shall be composed of employees of Trustee, Trustee and Scott L Kelley, Esq., 209 Broadway, Hanover PA if he is then living and willing and able to assist in the selection of the scholarship recipients.

**Process for Renewal** At the discretion of the Trustee, scholarships may be renewed for a period not to exceed four years, provided the recipient is enrolled as a full-time student at a technical school, college or university, and the recipient maintains a cumulative Grade Point Average of 3.0 or higher (on a 4.0 scale), or a B average if the institution utilizes only letter grades. The number of renewable scholarships that shall be awarded and the amount of each renewable scholarship shall be determined by the Trustee, in its sole discretion, and shall vary depending upon the Required Amount and the number of qualified applicants seeking initial and renewable scholarships.

**Financial Data** All applicants must apply for financial aid by completing the FAFSA form (<http://www.fafsa.ed.gov/>). This form should be completed between January and March. Each applicant must provide a copy of the Student Aid Report (SAR) from their FAFSA as part of this application process. Failure to include the FAFSA's SAR information with an application for scholarship will automatically disqualify any applicant.

**Supporting Documents**

- Completed General Information Form
- Completed Student Aid Report (SAR) from FAFSA
- Transcript from High School or College (Unofficial Transcript is permitted)
- Proof of college acceptance (High School Students Only) or Tuition Bill
- Essay – Content flexible per student's choice

**Notification** The scholarship committee will notify all applicants who have been awarded scholarships upon completion of the evaluation process. Letters will be sent to the address provided on the application. The Guidance Office at the respective high school will also be notified of the award.

# **2024 Hollar Educational Scholarship Trust**

## **Scholarship Guidelines and Operating Procedures**

Hollar Educational Scholarship Trust  
Truist, Trustee  
Attn: Krista Salyers, Vice President  
Ph: 407.237.4608  
Email: [krista.salyers@truist.com](mailto:krista.salyers@truist.com)

# Hollar Educational Scholarship Trust

## General Information Form

**Applicant Information:**

**Name (First, Middle, Last):** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City, State, Zip** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_

**High School:** \_\_\_\_\_

**Guidance Counselor:** \_\_\_\_\_

**All Applicants:**

Have you ever been enrolled as a student at any college or university?

No – Please complete a. and b. below and then proceed to next question.

Yes

a. Year of Graduation from High School: \_\_\_\_\_

b. Name as it appeared when you attended High School: \_\_\_\_\_

c. On a separate piece of paper, please list any colleges or universities attended with dates and degrees awarded; Include Name of school, location, dates attended, and degree awarded.

**High School Applicants:**

List all colleges and universities, in order of personal preference in attending, that you have been accepted to, including date of acceptance and whether or not acceptance was under the school's "Early Admission" policy;

Name of School

Location (City, State)

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

**College Applicants:**

Current College or University: \_\_\_\_\_

Date of Attendance: \_\_\_\_\_

Expected/Actual Graduation Date: \_\_\_\_\_

Major or Degree: \_\_\_\_\_

Cumulative Grade Point Avg. \_\_\_\_\_

Previous College or University: \_\_\_\_\_

Dates of Attendance: \_\_\_\_\_

Majors or Degree \_\_\_\_\_

**Applicant Certification:**

I declare that the above responses are accurate and complete. If any of the above statements are found to be false, I understand my application will automatically be disqualified. I understand the terms and conditions of the scholarship for which I am applying. I understand that if my application is not complete then it will not be considered.

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# Hollar Educational Scholarship Trust

## Application Checklist

**DUE DATE** The complete application must be received by **April 19, 2024**.

**Personal Information:** Completed, signed, dated Application General Information Form. Note that **ELECTRONICALLY** signed applications will be accepted but must be sent from the email of the student as entered on the application.

**All Applicants:** A copy of the Student Aid Report (SAR) from FAFSA.

**High School Applicants:** 1. An **UNOFFICIAL** copy of your transcript or most recent grade report including full GPA must be provided with applications. NOTE that finalists will be instructed to provide an official, sealed copy from their school at a later date.

2. Proof of college acceptance or tuition bill.

**College Applicants:** 1. College Applicants are required to provide:

- A copy of the final transcript from the high schools of the Hanover Area School District, the South Western School District, Delone Catholic High School or the Conewago Valley School Districts in York and Adams County, Pennsylvania. (An **UNOFFICIAL** copy of your transcript or most recent grade report including full GPA must be provided. NOTE that finalists will be instructed to provide an official, sealed copy from their school at a later date.)
- An **UNOFFICIAL** copy of your transcript or most recent grade report from each college or university attended must be provided. NOTE that finalists will be instructed to provide an official, sealed copy from their school at a later date.

2. Tuition invoice with Student ID and address for payment.

**Electronic Application Requirement:** ALL applications and supporting documents must be sent via email to [krista.salyers@truist.com](mailto:krista.salyers@truist.com). All documents should be sent together in one message and should include in the subject: "2024 Hollar Scholarship Application for *Student Name*".

# Hollar Educational Scholarship Trust

## Recipient Guidelines

If you are chosen as a recipient of the Hollar Scholarship the scholarship will become operable with your registration for the coming academic semester. The scholarship is available each year for a total of four years (undergraduate degree), and you do not need reapply each year. You must, however, meet the necessary requirements mentioned above in the guidelines and operating procedures. It is your responsibility to submit your transcript each year.

You may attend any accredited, public or private, two year or four accredited college, university, technical college or trade school. The recipients' choice of college must be exempt from federal income tax under Section 501(c)(3) of the IRS Code. Funds will not be issued for any scholarship unless the college maintains that exemption.

**It is your responsibility** to notify the Hollar Educational Scholarship Trust, c/o Truist, Trustee, by email: [krista.salyers@truist.com](mailto:krista.salyers@truist.com), or telephone: 407.237.4608 of any of these changes:

- Any change in your college, home address, or phone number during the academic year; or
- If you are unable to attend college either one or both semesters. You must write a letter of explanation detailing your reasons for not being in school.

**It is your responsibility** to send your tuition invoice to the Hollar Educational Scholarship Trust, c/o Truist, Trustee, at [krista.salyers@truist.com](mailto:krista.salyers@truist.com) when payment is required. Upon receipt of the Invoice, your scholarship will be paid. A check will be made payable to and mailed directly to the college.

**It is your responsibility** to make sure that your college forwards a transcript or grade report as soon as possible after the completion of each semester or quarter as long as you are receiving the scholarship. **THIS MUST BE AN OFFICIAL, CERTIFIED COPY OF YOUR TRANSCRIPT** or grade report showing a cumulative GPA, and it should be mailed directly by the college to the Hollar Educational Scholarship Trust, c/o Truist, Trustee, 333 S. Garland Avenue, 17th Orlando, FL 32801. If the school has the capability to send a secure transcript via email that may be sent instead to [krista.salyers@truist.com](mailto:krista.salyers@truist.com).

NOTE: No funds will be advanced to the college until the above requirements have been fulfilled.

